

**PAINT VALLEY ALCOHOL, DRUG ADDICTION AND
MENTAL HEALTH SERVICES BOARD**

MINUTES

JUNE 20, 2007

BOARD MEMBERS PRESENT: R. Minter
J. Clark
R. Whitney
G. Peden
M. McDaniel (Richardson)
A. Torbett
M. Draves
J. Pelfrey
P. Brinkman
P. Dietrich
N. Shiflett
W. Blaney

BOARD MEMBERS ABSENT: R. Teeters

BOARD STAFF PRESENT: M. Markley
J. Frey
T. Allensworth
C. Garrison

A Public Hearing was convened at 6:04 pm. Chairperson A. Torbett, asked for comments concerning the ADAMH Board's Proposed Calendar Year 2008 Budget. This budget was first presented for Board review at the May 16, 2007 meeting. The floor was open for public discussion. No comments or questions were received from those in attendance. The Public Hearing was closed at 6:07 pm.

The June Board meeting was called to order at 6:08 pm by Chairperson A. Torbett. Ms. Torbett welcomed staff, board members and guests.

GUESTS: John Sams, Whited, Seigneur, Sams & Rahe Accounting Firm; Gary Kreuchauf, Executive Director, Scioto Paint Valley Mental Health Center; Chris Smitley, Associate Director, Integrated Service Systems; Karen McDonald-Myers, Executive Director, South Central Ohio Big Brothers/Big Sisters Association; Joe Adray, Executive Director, FRS Counseling; Sheri Gabriel, Nellie Book, Mike Weaver and Don Parsley, Home Operators, Adult Care Facilities.

R. Whitney MOVED to approve the May 16, 2007, Minutes. P. Dietrich SECONDED and the motion was approved unanimously.

The May, 2007, Financial Statement was filed for audit.

G. Peden MOVED to approve the Vouchers-to-Pay for the period of May 5, 2007 through June 8, 2007. J. Clark SECONDED and the motion was approved unanimously.

EXECUTIVE DIRECTOR'S REPORT

M. Markley informed members that the Board is required annually to conduct financial and compliance audits of its provider agencies. An independent CPA firm is hired by the Board to perform these audits.

John Sams, a representative of Whited, Seigneur, Sams & Rahe reviewed the FY 2006 provider agency audits, indicating that all agencies received an unqualified audit with no findings. Mr. Sams answered questions regarding the audit process and final reports.

M. Markley noted that one agency, Integrated Service Systems, Inc. (ISS), is audited by the Athens/Hocking/Vinton ADAMH Board (Eric M. Bloomfield, CPA, Portsmouth, OH). This agency also received an unqualified audit for FY 2006. Copies of each agency's audit were available for board member review.

Since State law prohibits ADAMH Boards from directly operating services, it is necessary to delegate certain legal responsibilities to a

contract/provider agency. Since 1988 the Board has designated the Scioto Paint Valley Mental Health Center to perform the following functions on its behalf: appoint a Chief Clinical Officer (CCO), evaluation and approve all voluntary and emergency admissions to a State hospital, evaluate and approve all commitments affidavits referred by a probate court (ORC 5122), coordinate forensic cases and monitor NGRI acquitees on conditional release (ORC 5119.57).

M. Markley recommended that the Board continue the Scioto Paint Valley Mental Health Center designation to perform these functions.

R. Minter MOVED be it resolved, that in accordance with Ohio Revised Code (ORC) section 340.03(K), the Paint Valley ADAMH Board hereby designates the Scioto Paint Valley Mental Health Center to perform the following functions as specified in ORC section 5122 for the period commencing July 1, 2007 and ending June 30, 2008: 1) evaluations and approval of voluntary admissions pursuant to 5122.02(B), 2) evaluations of involuntary admissions pursuant to 4122.05(A), 3) evaluations of affidavits referred by Probate Court pursuant to 5122.13, 4) treatment of all clients committed to the Agency pursuant to 5122.15. Resolved, further that the Scioto Paint Valley Mental Health Center shall designate a Chief Clinical Officer (CCO) pursuant to ORC section 5122.01(K) to perform such functions as specified in sections 5122.01(K), 5122.12(F), 5122.141(B), 5122.18, 5122.21, 5122.03, 5122.05, 5122.15(G), 5122.23 and 5122.31. Resolved, further that the Scioto Paint Valley Mental Health Center shall report the results of its evaluations of affidavits to the Probate Court in the manner prescribed by said court and to the Executive Director of the Paint Valley ADAMH Board or his designee. Reports of evaluations of emergency admissions and summary reports on all voluntary admissions shall be submitted to the Executive Director of the Paint Valley ADAMH Board or his designee. Resolved, further that the Scioto Paint Valley Mental Health Center shall perform the functions as designated by the Paint Valley ADAMH Board in such a manner as to protect the rights of the client(s) pursuant to ORC section 5122.29. P. Brinkman SECONDED and the motion was approved unanimously.

M. Markley recommended that the Board extend contracts and allocations amounts to provider agencies for FY 2008. It was noted that all provider contracts for non-medicaid funds have been reduced

by 10% as well as the recommendation not to contract with NAMI Southern Ohio. Discussion followed.

J. Pelfrey MOVED to extend contracts and allocation amounts to the following providers for FY 2008:

Mental Health Services

Scioto Paint Valley Mental Health Center	\$6,871,946
SPV Flex Fund Carryover & Restricted Fund	\$ 55,000
Big Brothers/Big Sisters Association	\$ 180,288
Integrated Service Systems/Roweton	\$ 300,000
FRS Counseling	\$ 141,316
NAMI of Southern Ohio	\$ -0-
Family & Children First Councils	\$ 143,335
Out of County Providers	\$ 437,832

Alcohol & Drug Addiction Services

FRS Counseling	\$ 255,894
Pickaway/Fayette Recovery Services	\$ 455,673
Pike County Recovery Council	\$ 318,803
Scioto Paint Valley Mental Health Center	\$ 719,704
Big Brothers/Big Sisters	\$ 38,500
Out of County Providers	\$ 285,226

Medicaid

Medicaid MH	\$6,221,143
Medicaid A&D	\$1,381,333
Preadmission Screening & Resident Review	\$ 30,000

G. Peden SECONDED and the motion was approved unanimously.

At its May Board meeting the Scioto Paint Valley Mental Health Center board of directors voted to purchase the former Greenfield library building and to transition services from the current facility at 315 S. Washington St. The agency took this action at the request of the ADAMH Board and as a result of the continuing conflict with the family living next to the current facility. Purchase price of the new

facility was \$120,000. It is also anticipated that necessary renovations may cost up to \$40,000.

Given the ADAMH Board's interest in resolving the Greenfield situation, as well as the significant reduction in the agency's FY '08 allocation, M. Markley recommended that the board assist the Center with the purchase and renovation of the new facility.

In the mid 1980s, the ADAMH Board advanced the Center approximately a million dollars with the requirement that these funds be maintained in a separate, secured account. The Center receives the interest from these funds and is required to use them in accordance with the ADAMH Board contract. M. Markley recommended that the board allow the agency to use \$160,000 of the restricted fund for the purchase and renovation of the library facility.

Discussion followed.

P. Brinkman MOVED to permit the Scioto Paint Valley Mental Health Center to use \$160,000 of the restricted fund to purchase and renovate the new Greenfield facility. R. Whitney SECONDED and the motion was approved unanimously.

M. Markley reviewed Director's and Officer's (D&O) Liability Insurance coverage with the board. ADAMH staff routinely reviews insurance coverage and did so recently for D&O coverage.

Current coverage is through Scottsdale Insurance Company Scottsdale, AZ. Scottsdale has a superior rating from A.M. Best (A+XV). The policy contains a \$1,000 deductible and defense coverage is unlimited. Mental anguish and emotional distress are covered in connection with a claim involving wrongful termination, discrimination and sexual harassment. Coverage includes the organization, subsidiaries, employees and volunteers. Directors and officers spouses are included as insureds. The annual premium is \$4,182 and the policy contains a limit of \$2 million each policy year.

M. Markley noted that staff reviewed quotes from additional D&O insurance providers including Chubb and Beazley One. Neither of these quotes was superior to current coverage or pricing.

Discussion followed.

M. Markley reminded members that at the November 2006 meeting, the board approved an Ethics Policy for staff and board members. The policy contains an acknowledgement form to be signed by staff and board members.

ANNOUNCEMENTS

The Board will recess in July and August.

The annual meeting of the Joint Budget Commission will be held in August. Board members will be invited and encouraged to attend.

The September Board meeting will be the joint dinner/meeting with the Scioto Paint Valley Mental Health Center. Location and time to be determined and communicated to board members.

M. Markley announced the retirement of two Board members: Arminta Torbett after serving nine years and Joan Pelfrey after serving six years. M. Markley presented clocks and commendation letters to Ms. Torbett and Ms. Pelfrey from Angela Cornelius, Director, ODADAS, Senator John Carey and Representative John Schlichter.

There being no further business, the Chairperson adjourned the meeting at 7:15 pm.

APPROVED:

ATTEST:

Mattie McDaniel, Secretary

Arminta Torbett, Chairperson