

**PAINT VALLEY ALCOHOL, DRUG ADDICTION AND
MENTAL HEALTH SERVICES BOARD**

MINUTES

MAY 16, 2007

BOARD MEMBERS PRESENT: R. Minter
J. Clark
G. Peden
A. Torbett
M. Draves
J. Pelfrey
P. Brinkman
P. Dietrich
W. Blaney

BOARD MEMBERS ABSENT: R. Whitney
M. Richardson
N. Shiflett
R. Teeters

BOARB STAFF PRESENT: M. Markley
J. Frey
T. Allensworth
C. Garrison

The May Board meeting was called to order at 6:08 pm by Chairperson A. Torbett. Ms. Torbett welcomed staff, board members and guests.

GUESTS: Fonda Dawkins, Representative, Ohio Association of County Behavioral Health Authorities; Gary Kreuchauf, Executive Director, Scioto Paint Valley Mental Health Center; Thomas Johnson, Executive Director, Pike County Recovery Council; Karen McDonald-Myers, Executive Director, South Central Ohio Big Brothers/Big Sisters Association; Tom Tise, Chief Financial Officer, FRS Counseling; Chirs Smitley, Associate Director, Integrated Service Systems.

J. Pelfrey MOVED to approve the April 18, 2007, Minutes. M. Draves SECONDED and the motion was approved unanimously.

The April, 2007, Financial Statement was filed for audit.

G. Peden MOVED to approve the Vouchers-to-Pay for the period of April 7, 2007 through May 4, 2007. J. Clark SECONDED and the motion was approved unanimously.

EXECUTIVE DIRECTOR'S REPORT

M. Markley introduced Fonda Dawkins from the Ohio Association of County Behavioral Health Authorities (OACBHA). Ms. Dawkins gave a brief presentation on the Culture of Quality (COQ) Initiative. The COQ was designed to improve the consistency and accountability of local ADAMH Boards through a formal certification process.

Ms. Dawkins explained the peer certification process and requirements for an ADAMH Board to be certified. M. Markley added that Paint Valley ADAMH Board expects to be certified by early next year.

M. Markley presented draft policies to the board for review. The proposed policies include: *1) Sunshine Law-Open Meetings & Meeting Notification; 2) Health, Safety and Security; 3) Reporting and Reviewing Unusual Incidents; 4) Provider Choice.*

M. Markley noted that the Sunshine Law and Provider Choice policies reflect state law and that staff has routinely followed them. The OACBHA peer certification guidelines require that such policies be formally approved by an ADAMH Board. Discussion followed.

G. Peden recommended that the policy on Reporting and Reviewing Unusual Incidents be amended to require the executive director to report incidents to the board within two (2) working days of the incident.

J. Pelfrey MOVED to accept the following policies for the Paint Valley ADAMH Board: *1) Sunshine Law-Open Meetings & Meeting Notification; 2) Health, Safety and Security; 3) Reporting and Reviewing*

Unusual Incidents; 4) Provider Choice with amending the “Reporting and Reviewing Unusual Incidents” where the executive director will report an incident to the board within two (2) working days of the incident. **P. Brinkman SECONDED** and the motion was approved unanimously.

M. Markley reviewed the proposed calendar year 2008 ADAMH Budget, which must be submitted to the County Commissioners by June 1. This budget proposal calls for a 10% across the board cut to provider agency non-Medicaid allocations.

The executive director reminded board members that:

- 1) ADAMH allocations to providers have been held constant since FY 2002. No actual dollar amount reductions have been made, even though state and federal funding has diminished. The decision not to reduce funding to providers was made in part due to the Board’s substantial fund balance.
- 2) Prior to 2004, the Board received significant increases in State Line Item 408 funds; 408 funding since 2004 has remained stagnant.
- 3) Medicaid match reimbursement to out-of-county and local providers has increased exponentially.

Medicaid match reimbursement to the Board’s network of local providers has nearly tripled since 1999. In 1999 match reimbursement to local providers was \$1.5 million. In FY 2006 the match was \$4 million.

In 1999 Medicaid match reimbursement to out-of-county providers was \$50,000. In FY 2006 the match was \$550,000.

- 4) At the beginning of 2005 the Board’s fund balance was \$4.8 million. Without a substantial reduction in allocations, the fund balance is projected to be \$536,000 by the end of 2008. With the proposed cuts, the fund balance is projected to be \$1.6 million.

M. Markley also reviewed the Board’s priority populations which include adults with severe mental disabilities (SMD) and children with serious emotional disturbances (SED). Discussion followed.

G. Peden MOVED to waive the required 30-day review of the Calendar Year 2008 ADAMH System budget. J. Pelfrey SECONDED and the motion was approved unanimously.

G. Peden MOVED to approve the Calendar Year 2008 ADAMH budget as presented for submission to the County Commissioners. J. Pelfrey SECONDED and the motion was approved unanimously.

M. Markley indicated that ODMH has awarded the Board an additional \$35,000 to provide support, consultation and direct services to early childhood programs, such as Early Start, pre-school programs, childcare centers and Head Start programs. These funds are allocated to the Scioto Paint Valley Mental Health Center. This brings the total program allocation to \$94,691 for FY 2007. These funds represent a one-time only award and must be expended by June 30, 2007.

J. Clark MOVED to approve a FY 2007 contract modification for the Scioto Paint Valley Mental Health Center in the amount of \$35,000 to provide Early Childhood Mental Health Consultation and Services. J. Pelfrey SECONDED and the motion was approved unanimously.

M. Markley explained that the Ohio Department of Mental Health (ODMH) requires ADAMH Boards to project the number of state hospital days they will use during the coming fiscal year. In the recent past, Paint Valley's projections have ranged from 740-775 days. Since 2001, our Board area has consistently exceeded these projections. During this time period, the Board has reimbursed ODMH \$195,000 for over utilization of hospital beds. It has also become increasingly difficult to get people admitted to private psychiatric hospitals. M. Markley recommended that the board consider increasing its bed day projection for this fiscal year. Discussion followed.

R. Minter MOVED to submit a projection of 960 state hospital bed days to ODMH for Fiscal Year 2008. W. Blaney SECONDED and the motion was approved unanimously.

M. Markley presented parking lot bids received on May 8. Bid quotes include the cost of excavation, paving and lighting for a 25 space lot. Discussion followed.

W. Blaney MOVED to reject all bids received. J. Clark SECONDED and the motion was approved unanimously.

J. Pelfrey MOVED to go into Executive Session at 7:40 pm to discuss the Executive Director's annual evaluation. J. Clark SECONDED.

A Roll Call vote was taken:

	<u>YES</u>	<u>NO</u>	<u>ABSTENTIONS</u>
R. Minter	X		
J. Clark	X		
G. Peden	X		
A. Torbett	X		
M. Draves	X		
J. Pelfrey	X		
P. Brinkman	X		
P. Dietrich	X		
W. Blaney	X		

Motion was approved unanimously.

The Board came out of Executive Session at 8:10 pm.

R. Minter MOVED to accept the executive director's evaluation as drafted and extend the executive director's employment contract. The contract shall be in effect from May 26, 2007 through May 25, 2012 at the same terms and conditions. J. Clark SECONDED and the motion was approved unanimously.

There being no further business, the Chairperson adjourned the meeting at 8:15 pm.

APPROVED:

ATTEST:

Mattie Richardson, Secretary

Arminta Torbett, Chairperson