

**PAINT VALLEY ALCOHOL, DRUG ADDICTION AND
MENTAL HEALTH SERVICES BOARD**

MINUTES

NOVEMBER 19, 2008

BOARD MEMBERS PRESENT: R. Minter
R. Whitney
S. Turner
J. Dixon
P. Brinkman
P. Dietrich
W. Blaney
J. Hopkins
S. Trobough
F. Williams (correction F. Williamson)

BOARD MEMBERS ABSENT: N. Shiflett
W. McLaughlin

BOARD STAFF PRESENT: M. Markley
J. Frey
T. Allensworth
S. Knab
C. Garrison

The November board meeting was called to order at 6:05 p.m. by Chairperson P. Dietrich. Ms. Dietrich welcomed staff, board members, and guests and extended a special welcome to new board member Faye Williamson from Fayette County.

GUESTS: James K. Cutright, ADAMH Board Attorney from Cutright & Cutright Law Offices; Gary Kreuchauf, Executive Director, Scioto Paint Valley M.H. Center; Karen McDonald-Myers, Executive Director, South Central Ohio Big Brothers/Big Sisters Association.

In keeping with state law, Sharon Knab, notary public, administered the Oath of Office to Faye Williamson.

J. Dixon MOVED to approve the September 17, 2008, Minutes. J. Hopkins SECONDED and the motion was approved unanimously.

The October, 2008, Financial Statement was filed for audit.

S. Trobough MOVED to approve the Vouchers-to-Pay for the periods of September 13, 2008 through October 3, 2008 and October 4, 2008 through November 14, 2008. R. Whitney SECONDED and the motion was approved unanimously.

The Finance/Audit Committee met prior to the meeting to review the ADAMH Board's calendar year 2007 State Audit.

EXECUTIVE DIRECTOR'S REPORT

M. Markley reviewed the calendar year 2007 State Audit with the board. It was noted that the board received an unqualified audit. The audit included two findings which will be corrected by contracting with an outside agency for statement review prior to next year's annual audit. Discussion followed.

A copy of the 2007 State Audit has been attached to and made a permanent part of these minutes.

M. Markley reviewed proposed adjustments to the calendar year 2008 ADAMH budget. A report of the proposed adjustments has been attached to and made a permanent part of these minutes.

J. Hopkins MOVED to approve the proposed revisions to the calendar year 2008 appropriations as recommended by staff. S. Turner SECONDED and the motion was approved unanimously.

M. Markley informed board members that we were notified in late September of funding cuts to the current fiscal year budget. These reductions included a \$94,580 cut from ODMH and a \$10,150 cut from ODADAS. In the past the Board has absorbed these kinds of cuts, but past budget cuts and a continued rise in Medicaid billings have negatively impacted the fund balance. Mr. Markley indicated that the Board has applied for ODMH safety net funds, but a decision to award these funds has not been made. Discussion followed.

R. Whitney MOVED to pass on to providers in the form of an FY 2009 contract modification the reduction in funds from ODMH. S. Trobough SECONDED and the motion was approved unanimously.

M. Markley presented a request from Big Brothers/Big Sisters to consider a one-time request for funds to remodel its first floor restroom to meet ADA requirements and maintain ODADAS certification. There is precedence for this kind of request and allocation to providers. Discussion followed.

R. Minter MOVED to approve an FY'09 contract modification/grant of \$5,500 to Big Brothers/Big Sisters for the purpose of remodeling the agency's first floor restroom. W. Blaney SECONDED and the motion was approved unanimously.

M. Markley raised the issue of selling Board owned property located at 315 S. Washington Street, Greenfield. The facility was vacated by the Scioto Paint Valley Mental Health Center earlier this year. A current appraisal of the property was reviewed. M. Markley also presented a letter from legal counsel suggesting that should the board decide to dispose of the property, it should be sold by public auction. M. Markley reminded members that since the property was purchased with State funds, the board must receive permission from ODMH to sell the property.

S. Trobough MOVED to sell the Greenfield property located at 315 S. Washington Street at public auction. P. Brinkman SECONDED and the motion was approved unanimously.

M. Markley presented an updated calendar year 2009 ADAMH Budget for Board review. State law requires our budget to be submitted to the county commissioners by December 1.

J. Hopkins MOVED to waive the 30-day review requirement of the proposed 2009 Calendar Year Budget. R. Whitney SECONDED and the motion was approved unanimously.

J. Hopkins MOVED to adopt the Calendar Year 2009 Budget/Annual Appropriation Resolution as presented. R. Whitney SECONDED.

A Roll Call vote was taken:

	<u>YES</u>	<u>NO</u>	<u>ABSTENTIONS</u>
R. Minter	X		
R. Whitney	X		
S. Turner	X		
J. Dixon	X		
P. Brinkman	X		
P. Dietrich	X		
W. Blaney	X		
J. Hopkins	X		
S. Trobough	X		
F. Williamson	X		

Motion was approved unanimously.

ANNOUNCEMENTS:

Board members were asked to submit travel reimbursement requests by November 30.

The Board's next scheduled meeting is January 21, 2009.

There being no further business, the chairperson adjourned the meeting at 7:25 p.m.

APPROVED:

ATTEST:

Ralph Minter, Secretary

Penny Dietrich, Chairperson