

**PAINT VALLEY ALCOHOL, DRUG ADDICTION
AND MENTAL HEALTH SERVICES BOARD**

MINUTES

NOVEMBER 14, 2007

BOARD MEMBERS PRESENT: R. Minter
J. Dixon
J. Clark
P. Dietrich
G. Peden
S. Trobough
N. Shiflett
R. Whitney
M. McDaniel
S. Turner
J. Hopkins

BOARD MEMBERS ABSENT: W. Blaney
M. Draves
P. Brinkman

BOARD STAFF PRESENT: M. Markley
J. Frey
T. Allensworth
P. Dehner
S. Knab
C. Garrison

The November board meeting was called to order at 6:01 p.m. by Chairman R. Minter. Mr. Minter welcomed staff, board members, and guests and extended a special welcome to new board member Scott Trobough from Pickaway County.

GUESTS: Robin Lindquist-Grantz, Project Manager and Ann Deaton, Voinovich Center, Ohio University; Tom Tise, Chief Financial Officer, FRS

Counseling; Gary Kreuchauf, Executive Director, Scioto Paint Valley Mental Health Center; Chris Smitley, Associate Director, Integrated Service Systems; Karen McDonald-Myers, Executive Director, South Central Ohio Big Brothers/Big Sisters Association.

In keeping with state law, Sharon Knab, notary public, administered the Oath of Office to Mr. Trobough.

P. Dietrich MOVED to approve the September 25, 2007, Minutes. J. Clark SECONDED and the motion was approved unanimously.

Associate Director Juni Frey explained the Board's financial reports to board members.

The October Financial Statement was filed for audit.

G. Peden MOVED to approve the Vouchers-to-Pay for the period of September 10, 2007 through November 2, 2007. R. Whitney SECONDED and the motion was approved unanimously.

Penny Dehner, Director of Information Management, reviewed the purchase of new computer equipment/software and server to the board.

The Finance/Audit Committee met prior to the meeting to review in detail the ADAMH Board's calendar year 2006 State Audit.

EXECUTIVE DIRECTOR'S REPORT

M. Markley reviewed proposed adjustments to the calendar year ADAMH budget. Discussion followed. A report of the proposed adjustments has been attached to and made a permanent part of these minutes.

J. Hopkins MOVED to approve the proposed revisions to the Calendar Year 2007 appropriations as recommended by staff. J. Clark SECONDED and the motion was approved unanimously.

M. Markley stated that at the June board meeting a preliminary ADAMH budget for 2008 was adopted. Since that time staff has continued to review revenue and expenditure projections for the upcoming year. M. Markley

presented a revised Calendar Year 2008 budget for board consideration. Discussion followed.

P. Dietrich MOVED to waive the 30-day review requirement of the proposed 2008 Calendar Year Budget. J. Clark SECONDED and the motion was approved unanimously.

R. Whitney MOVED to adopt the Calendar Year 2008 Budget/Annual Appropriation Resolution as presented. G. Peden SECONDED and the motion was approved unanimously.

A Roll Call vote was taken:

	<u>YES</u>	<u>NO</u>	<u>ABSTENTIONS</u>
R. Minter	X		
J. Dixon	X		
J. Clark	X		
P. Dietrich	X		
G. Peden	X		
S. Trobough	X		
N. Shiflett	X		
R. Whitney	X		
M. McDaniel	X		
S. Turner	X		
J. Hopkins	X		

Motion was approved unanimously.

M. Markley reviewed the calendar year 2006 State Audit with the board. It was noted that the board received an unqualified audit with no findings.

M. Markley presented a contract modification to FRS Counseling's FY 2008 contract in the amount of \$5,787. This recommendation stems from the fact that the agency received a 12% reduction in its non-Medicaid contract for FY 2008 (other agencies received a 10% reduction) and that it is required to repay \$12,680 for overpayment of Medicaid funds. Discussion followed.

P. Dietrich MOVED to approve a contract modification in the amount of \$5,787 to FRS Counseling's FY 2008 contract. J. Dixon SECONDED and the motion was approved unanimously.

M. Markley indicated that the state legislature has again appropriated funds for the purpose of making repairs and renovations to adult care facilities (ACFs). ADAMH Boards are designated as local fiscal agents to review grant applications and ensure that funds are dispersed according to Ohio Department of Mental Health (ODMH) regulations.

The following ACFs were awarded grants for FY 2008:

Armentrout's Care Home	\$5,000
Howard's Care Home	\$5,000
Weaver House	\$7,112
Carriage Haus	\$7,111
Hinton Adult Care	\$3,984
Sherri's Country Care Home	\$7,112
Friendship Adult Care	\$7,112
Maze Residential Care Home	\$5,500
Sunny Way Residential Care	\$7,111
Yoctangee Place Adult Care	\$5,981
Pike Adult Care Facility	\$7,111

G. Peden MOVED to establish an ADAMH appropriations account for ACF grants. P. Dietrich SECONDED and the motion was approved unanimously.

G. Peden MOVED to enter into a contract with each of the above listed ACFs for their respective amounts. J. Hopkins SECONDED and the motion was approved unanimously.

M. Markley presented a draft whistleblower protection policy for board consideration. Discussion followed.

J. Clark MOVED to approve the Whistleblower Protection Policy as presented. R. Whitney SECONDED and the motion was approved unanimously.

Robin Lindquist-Grantz, Project Manager, *Improving Access to Mental and Behavioral Health Services for School-Aged Children* grant, updated the Board on progress to date. Ms. Lindquist-Grantz' presentation has been attached to and made a permanent part of these minutes.

M. Markley announced that in September, the ADAMH Board received a three year certification from the Ohio Association of County Behavioral Healthcare Authorities (OACBHA). The board was able to demonstrate substantial compliance with more than 140 standards including Medicaid compliance, risk management and insurance, health and safety, human resources, mission and program, governance, finance and operations continuous quality improvement and ethics. M. Markley thanked all ADAMH staff for their hard work and commitment to this tedious process.

ANNOUNCEMENTS

Board members were asked to submit travel reimbursement requests by November 30.

The Board's next scheduled meeting is January 16, 2008.

There being no further business, the chairman adjourned the meeting at 7:35 p.m.

APPROVED:

ATTEST:

Mattie McDaniel, Secretary

Ralph Minter, Chairman