

**PAINT VALLEY ALCOHOL, DRUG ADDICTION  
AND MENTAL HEALTH SERVICES BOARD**

**October 18, 2017  
MINUTES**

**BOARD MEMBERS PRESENT:**

J. Clark	F. Williamson	Dr. B. Jenks
H. Crosier	D. Rowland	P. Amlin-Snyder
E. Walker	J. Byers	

**BOARD MEMBERS ABSENT:**

M. Wheaton (Excused)	W. Archer, Jr (Excused)
J. Ratcliff	J. Brill

**BOARD STAFF PRESENT:**

P. Dehner	M. Swisher	L. White
J. Nestor		

The October 18, 2017 Board meeting was called to order at 6:02 p.m. by Chairperson J. Clark. Mr. Clark welcomed Board members, staff and guests.

**GUESTS:**

Julie DeCamp, Executive Director SCOBBS  
Roger Cheesbro, Executive Director FRS  
Ken Reed, Pike Co. Metropolitan Housing

<b>A Roll Call was taken:</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>EXCUSED</b>
<b>J. Clark</b>	<b>X</b>		
<b>F. Williamson</b>	<b>X</b>		
<b>Dr. B. Jenks</b>	<b>X</b>		
<b>H. Crosier</b>	<b>X</b>		
<b>D. Rowland</b>	<b>X</b>		
<b>P. Amlin-Snyder</b>	<b>X</b>		
<b>J. Byers</b>	<b>X</b>		
<b>E. Walker</b>	<b>X</b>		

	<b>PRESENT</b>	<b>ABSENT</b>	<b>EXCUSED</b>
<b>M. Wheaton</b>			<b>X</b>
<b>J. Brill</b>		<b>X</b>	
<b>J. Ratcliff</b>		<b>X</b>	
<b>W. Archer, Jr.</b>			<b>X</b>

**J. Clark declared a quorum.**

**F. Williamson MOVED to approve the September, 2017 minutes.**

**J. Byers SECONDED. Motion approved unanimously.**

The September 2017 Financial Statements were reviewed and filed for audit.

**P. Amlin-Snyder MOVED to approve the September, 2017 Vouchers-to-Pay.**

**D. Rowland SECONDED. Motion approved unanimously.**

Julie DeCamp, Executive Director from South Central Ohio Big Brothers/Big Sisters shared a brief explanation of the services they provide to the community for the Provider Showcase.

**UNFINISHED BUSINESS**

The Board was provided a copy of the proposed Strategic Plan for 2017-2020 at the September Board meeting for a thirty day review. P. Dehner asked the Board if they had any questions, comments or additions to the proposed plan. Hearing none a motion was needed to adopt the proposed Strategic Plan

**Dr. B. Jenks MOVED to approve the Strategic plan for 2017-2020.**

**J. Byers Seconded. Motion approved unanimously.**

P. Dehner stated a policy regarding the Board Vehicle was also presented at the last board meeting, there were not questions or comments to the policy and a motion was given to adopt this policy.

**F. Williamson MOVED to approve the Board vehicle policy 3.01.29**

**Dr. B. Jenks Seconded. Motion approved unanimously.**

In September P. Dehner presented four policies around Federal Policy requirements for a thirty day review.

- 3.13.01 Federal Funds Policy Cost Principles
- 3.13.02 Federal Funds Policy Internal Controls
- 3.13.03 Federal Funds Policy Procurement
- 3.13.04 Federal Funds Policy Cash Management

P. Dehner asked if there were questions, comments or additions to these policies. Hearing none a motion was needed to adopt the aforementioned polices.

**F. Williamson MOVED to approve the policies 3.13.01, 3.13.02, 3.13.03, 3.13.04 to meet federal funding requirements..**

**P. Amlin-Snyder Seconded. Motion approved unanimously.**

### **NEW BUSINESS**

Family Recovery Services (FRS) requested to decline the prevention dollars, due to not having the staff to provide the service. They suggested Pickaway Area Recovery Services (PARS) to provide the service. PARS did agree to provide evidenced based prevention education to the schools in Highland county and a contract modification to transfer those dollars from FRS to PARS was needed. The Board will reduce Family Recovery Services in the amount of \$20,407.00 and increases PARS in the same amount. Prevention dollars are all that is being transferred. Both Executive Directors confirmed this was their desire.

**P. Amlin-Snyder MOVED to approve the contract modification for Family Recovery Services (FRS) and Pickaway Area Recovery Services (PARS) Reducing FRS's prevention dollars and increasing PARS in the same amount. J. Byers Seconded. Motion approved unanimously.**

Scioto Paint Valley Mental Health Center (SPVMHC) provides residential services for our SPMI population. This is one of the Boards most fragile populations and as noted in the Joint Budget Commission meeting (information was shared at the last meeting) access to the state hospital (Twin Valley) is very difficult to obtain. A contract modification for SPVMHC will be presented for an additional \$150,000. for residential Services in the SFY 2018 contract year. The additional funding for this will be coming from the Boards Central Pharmacy allocation (State dollar) not spent in SFY2017.

**E. Walker MOVED to approve the contract modification for Scioto Paint Valley Mental Health Center (SPVMHC) increasing the contract by \$150,000.00 for Mental Health Residential Services.**

**J. Byers Seconded. Motion approved unanimously.**

Ken Reed, Executive Director of Pike County Metropolitan Housing Authority, the developer of the housing project in Pike County Services for SPMI patients presented a proposal to the Board regarding McArthur Gardens. A motion was requested to work on a contract with Ken Reed and the Pike County Metropolitan Housing Authority, negotiated by The Paint Valley ADAMH Executive Director and signed by the Board of Directors.

**J. Byers MOVED to approve the development of a contract for McArthur Garden's project and the land owned by the Paint Valley Alcohol, Drug Addiction and Mental Health Board with Ken Reed. Negotiations of the contract will be conducted by Executive Director Dehner and Ken Reed. Final approval and signature of the contract will rest with the Board of Directors. F. Williamson Seconded. Motion approved unanimously.**

P. Dehner reviewed the client rights complaints that are presented to provider agencies and the ADAMH Board. She also presented the compiled information on seven (7) major unusual incidences that occur with our system of care. Discussion followed.

A grant from The Ross County Common Pleas Court Juvenile Division utilizing Department of Youth Services Funding for PAX Good Behavior Games in Grade 1st-3rd classrooms in Adena, Southeastern, and Huntington Schools within Ross County. The award amount is \$45,525.00 A motion to accept this grant is needed.

**D. Rowland MOVED to accept the Ross County Common Pleas, Juvenile Division DYS grant in the amount of \$45,525.00.**

**P. Amlin-Snyder SECONDED. Motion approved unanimously.**

Recovery housing capital requests were sent in August and the Board received word from OMHAS of the five requests sent, currently three of those requests have been asked to submit a full application. This does not guarantee funding but it is the next step. With the submission of the application, each will require a resolution of support from us.

**J. Byers MOVED the adoption of the following Resolution:**

**WHEREAS**, the members of the Paint Valley ADAMH Board are committed to assuring that residents of Fayette, Highland, Pickaway, Pike and Ross Counties have access to quality mental health and addiction prevention, treatment, and support services; and

**WHEREAS**, local volunteer citizens of the Paint Valley ADAMH Board have identified our local needs and empowered community action through local partnerships with schools, courts, county commissioners, human service agencies, and other stakeholders on issues concerning mental health and addiction prevention, treatment, and recovery supports to provide the services necessary to meet Fayette, Highland, Pickaway, Pike and Ross County’s needs; and

**WHEREAS**, the Paint Valley ADAMH Board recognizes the need for additional recovery housing in Fayette, Highland, Pickaway, Pike and Ross Counties; and

**THEREFORE BE IT RESOLVED** that the members of the Paint Valley ADAMH Board, on behalf of Fayette, Highland, Pickaway, Pike and Ross Counties, support the following programs designed to meet the needs of our local citizens:

**Scioto Paint Valley Mental Health Center.** 36 men’s recovery housing project located at 400 Chamber Drive, Chillicothe, Ohio 45601

**Pickaway Area Recovery Services.** Two (2 ) apartments (324 East Court Street, and 527 Leesburg Avenue) in Washington Court House, Ohio serving eight (8) adult men with recovery housing project.

**Another Chance Ministries / Zion Baptist Church.** Two (2) houses (19 E. 5th Street and 29 E. 5th Street) Chillicothe Ohio serving 15 adult men with recovery housing;

**BE IT FURTHER RESOLVED** that the members of the Paint Valley ADAMH Board approves the afore mentioned projects with an assurance of intent to support the applicant’s program consistent with the applications and, in addition, to annually monitor the program and operations of the facility to assure compliance.

**F. Williamson SECONDED the Resolution and the roll being called upon its adoption the vote resulted as follows:**

	<u>YES</u>	<u>NO</u>	<u>ABSTENTIONS</u>
<b>Jack Clark</b>	<b>X</b>		
<b>Faye Williamson</b>	<b>X</b>		
<b>Heather Crosier</b>	<b>X</b>		
<b>Phyllis Amlin-Snyder</b>	<b>X</b>		
<b>Dr. Brian Jenks</b>	<b>X</b>		
<b>Jacki Byers</b>	<b>X</b>		
<b>Elma Walker</b>	<b>X</b>		
<b>Deidre Rowland</b>	<b>X</b>		
<b>Motion was approved unanimously.</b>			

**Announcements**

**The Community Planning Committee** -met prior to the Board meeting and discussed how the Board plans on implementing programing with the 75,000 per year. The Board will meet with the agencies involved and look to roll out the program as quickly as possible.

Melanie Swisher, Associate Director gave an overview of the programming.

Greg Phillips has confirmed his desire to become a Paint Valley Alcohol, Drug Addiction and Mental Health Services Board member. He is a Chillicothe High school teacher and will serve as a Ross County appointment.

**Board Meeting** Wednesday 11/15/2017 @ 6:00 PM

Provider Showcase: Pike Recovery Council

**Finance Committee meeting** will be 5:00 PM on the day of the board meeting. We will need to look in more detail at our 2018 calendar budget and create the necessary appropriations for 2017 carry over and 2018 appropriations.

**F. Williamson MOVED to adjourn the meeting.**

**Dr. B. Jenks SECONDED. Motion approved unanimously.**

There being no further business, meeting adjourned at 7:26 p.m.

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
**Heather Crosier, Secretary**

\_\_\_\_\_  
**Kevin J. Clark, Chairperson**